

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>17 September 2018</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>October 2018 – May 2019</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

\* Key:  
*Strategic – key corporate plans or initiatives*  
*Operational – service delivery*  
*For information*

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

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<b>F – Risks and any mitigation (if relevant)</b>	
<b>1</b>	<b>Economic</b>
<b>2</b>	<b>Anti-poverty</b>
<b>3</b>	<b>Crime and Disorder</b>
<b>4</b>	<b>Environmental</b>
<b>5</b>	<b>Equalities</b>
<b>6</b>	<b>Outcome Agreements</b>
<b>7</b>	<b>Other</b>
<b>FF - Appendices:</b>	
The Executive's Forward Work Programme: October 2018 – May 2019.	

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: October 2018 – May 2019

Updated: 6 September 2018



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **October 2018 – May 2019** is outlined on the following pages.

**Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.**

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Period: October 2018 – May 2019

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Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>October 2018</b>						
1	<b>Transformation of Education and Anglesey Schools Modernisation Strategy</b>		Learning  Arwyn Williams Head of Learning  Cllr R Meirion Jones	Corporate Scrutiny Committee - To be confirmed	The Executive  .. October 2018 - To be confirmed	
2	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  29 October 2018	
3	<b>Annual Performance Report (Improvement Plan) 2017/18)</b>  Approval of report and recommendation to full Council.	Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council.	Corporate Transformation  Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 24 October 2018	The Executive  29 October 2018	30 October 2018

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4	<b>Capital Budget Strategic Plan 2019/20</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel (date to be confirmed)	The Executive  29 October 2018	
5	<b>Change to the Constitution – Revised Audit and Governance Committee Terms of Reference</b>  To recommend that the Council approves revised terms of reference, following an update to the CIPFA guidance.	A collective decision is required by the Executive to make a recommendation to the full Council.	Resources / Council Business	Marc Jones Head of Function – Resources / Section 151 Officer / Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Robin Williams Cllr Dafydd Rhys Thomas		The Executive  29 October 2018	Full Council  30 October 2018 (To be confirmed)
6	<b>Changes to the Constitution – Amendment to the Officers Code of Conduct / Local Guidance to the Officers' Code of Conduct</b>	A collective decision is required by the Executive to make a recommendation to the full Council.	Council Business	Lynn Ball Head of Function - Council Business / Monitoring Officer  Cllr Dafydd Rhys Thomas		The Executive  29 October 2018	Full Council  11 December 2018

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7	<b>Establishing a Sustainable Drainage Approval Board</b>		Highways, Waste and Property	Huw Percy Interim Head of Highways, Waste and Property  Cllr Bob Parry OBE		The Executive  29 October 2018	
8	<b>Waste Management – Appointment of Temporary Project Manager</b>		Highways, Waste and Property	Huw Percy Interim Head of Highways, Waste and Property  Cllr Bob Parry OBE		The Executive  29 October 2018	
9	<b>Anglesey Schools Modernisation – Strategic Outline Case / Outline Business Case – New Primary School to replace Ysgol Bodffordd and Ysgol Corn Hir</b>  Approval of business case (SOC/OBC) before submission to Welsh Government.		Learning	Arwyn Williams Head of Learning  Cllr R Meirion Jones		The Executive  29 October 2018	

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<b>November 2018</b>							
10	<b>2019/20 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel 7 & 14 September 2018  Corporate Scrutiny Committee 24 October 2018	The Executive  12 November 2018	
11	<b>Council Tax Premium</b>  Review, following the implementation of the Premium for one year		Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  12 November 2018 (To be confirmed)	
12	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  26 November 2018	

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13 <b>Corporate Scorecard – Quarter 2, 2018/19 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 12 November 2018	The Executive  26 November 2018	
14 <b>2018/19 Revenue and Capital Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel – Date to be confirmed	The Executive  26 November 2018	
15 <b>Gambling Policy</b>  To recommend to full Council that the policy is approved.	This is a matter for the full Executive as it forms part of the Council's Policy Framework.	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development  Cllr Richard Dew		The Executive  26 November 2018	11 December 2018
<b>December 2018</b>						
16 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  17 December 2018	

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17	<b>Homelessness Strategy</b>  Approval of the document following the consultation period.	Housing	Ned Michael Head of Housing Services  Cllr Alun W Mummery	Corporate Scrutiny Committee 12 November 2018	The Executive  17 December 2018	
18	<b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>	Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Children's Services Improvement Panel 26 November 2018  Corporate Scrutiny Committee w/c 12 December 2018	The Executive  17 December 2018	
<b>January 2019</b>						
19	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  28 January 2019	

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<b>February 2019</b>							
20	<p><b>2018/19 Revenue and Capital Budget Monitoring Report – Quarter 3 (S)</b></p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>	<p>Finance Scrutiny Panel – Date to be confirmed</p>	The Executive 18 February 2019	
21	<p><b>2019/20 Budget (S)</b></p> <p>Adoption of final proposals for recommendation to the County Council.</p>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>	<p>Corporate Scrutiny Committee 4 February 2019</p>	The Executive 18 February 2019	27 February 2019
22	<p><b>Fees and Charges 2019/20</b></p>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>		The Executive 18 February 2019	
23	<p><b>Financial Reserves</b></p> <p>To provide an update on the situation relating to financial reserves.</p>	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>		The Executive 18 February 2019	

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24	<b>Discretionary Business Rate Relief Policy (O)</b>  Approve new policy following public consultation.	A collective decision is required detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  18 February 2019	
25	<b>Treasury Management Strategy 2019/20</b>  Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  18 February 2019	27 February 2019
26	<b>Charges for non-residential services 2019/20</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  18 February 2019	
27	<b>Standard Charge for Council Care Homes 2019/20</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  18 February 2019	

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28	<b>Independent Sector Care Home Fees 2019/20</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Llinos Medi		The Executive  18 February 2019	
29	<b>Housing Rents and Housing Services Charges 2019/20</b>		Housing Services	Ned Michael Head of Housing Services  Cllr Alun Mummery		The Executive  18 February 2019	
<b>March 2019</b>							
30	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  18 February 2019	
31	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  25 March 2019	

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32	<b>Corporate Scorecard – Quarter 3, 2018/19 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 11 March 2019	The Executive  25 March 2019	
33	<b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>		Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Children's Services Improvement Panel (Date to be confirmed)  Corporate Scrutiny Committee 11 March 2019	The Executive  25 March 2019	
34	<b>Leisure Modernisation</b>		Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development  Cllr Carwyn Jones		The Executive  25 March 2019	

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<b>April 2019</b>						
35	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  29 April 2019
<b>May 2019</b>						
36	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  .. May 2019

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